

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

DECEMBER 6, 2021

The Wattsburg Area School District Board of Education held their Organization and Regular Board meeting at the Wattsburg Area Elementary Center on December 6, 2021. The Pledge of Allegiance was recited.

Vice President Amanda Farrell called the meeting to order at 7:00 p.m. Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, and Mr. Jeremy Bloeser attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; and Mrs. Vicki Bendig Business Administrator also attended.

## **Roll Call**

Michelle Mitchell addressed the Board with concerns she has with virtual learning and the district not giving parents sufficient notice to pick up laptops and materials when the district does move to virtual. She hoped that this can be rectified.

## **Guest and Citizens Comments**

Vice-President Farrell opened the floor for nominations for the Temporary Board President. Mr. Bloeser nominated Mrs. Farrell. There being no further nominations, the Board elected Mrs. Farrell by a voice vote with no opposition.

## **Temporary President**

Mrs. Farrell administered the Oath of Office to Mrs. Burlingham, Mrs. Hetherington, Mrs. Lee, and Mr. Morvay. Mrs. Farrell welcomed the new members to the Board.

## **Oath of Office**

Nominations for permanent President were opened. Mrs. Lee nominated Mr. Bloeser. Mr. Matson nominated Mr. Morvay. There being no further nominations, a roll-call vote was taken. Mrs. Lee, Mrs. Farrell, Mrs. Burlingham, and Mr. Bloeser voted Mr. Bloeser for President. Mrs. Hetherington, Mr. Matson, Mr. Morvay, and Mrs. Pound voted Mr. Morvay for President. With a tie vote, a second roll-call vote was taken. Mrs. Lee, Mrs. Farrell, Mrs. Burlingham, Mr. Morvay, and Mr. Bloeser voted Mr. Bloeser for President. Mrs. Hetherington, Mr. Matson, and Mrs. Pound voted Mr. Morvay for President. Mr. Bloeser was elected permanent President.

## **Permanent President**

Nomination for permanent Vice-President were opened. Mr. Bloeser nominated Mrs. Farrell. Mrs. Pound nominated Mr. Morvay, There being no further nominations, a roll-call vote was taken. Mr. Bloeser, Mrs. Burlingham, Mrs. Farrell, and Mrs. Lee voted Mrs. Farrell for vice-president. Mrs. Pound, Mrs. Hetherington, Mr. Matson, and Mr. Morvay voted Mr. Morvay for vice-president. With a tie vote, A second roll-call vote was taken. Mr. Bloeser, Mrs. Burlingham, Mrs. Farrell, Mrs. Lee, and Mr. Morvay voted Mrs. Farrell for vice-president. Mrs. Pound, Mrs. Hetherington, and Mr. Matson voted Mr. Morvay for vice-president. Mrs. Farrell was elected permanent Vice-President.

## **Permanent Vice- President**

Motion by Mr. Morvay, seconded by Mrs. Pound to set public meetings for the work/study sessions to begin at 7:00 P.M. at the Wattsburg Area Elementary Center as follows:

**Setting of Meetings**

January 10, 2022	May 9, 2022	October 10, 2022
February 14, 2022	June 13, 2022	November 14, 2022
March 14, 2022	August 8, 2022	
April 11, 2022	September 12, 2022	

Regular Board meetings to begin at 7:00 P.M. at the Wattsburg Elementary Center as follows:

January 17, 2022	May 16, 2022	October 17, 2022
February 21, 2022	June 20, 2022	November 21, 2022
March 21, 2022	August 15, 2022	December 5, 2022 (following organization agenda items)
April 18, 2022	September 19, 2022	

Board Organization Meeting December 5, 2022 at 7:00 P.M. in the Wattsburg Area Elementary Center .

Committee meetings on Mondays as requested by the committee chairperson at a time and place designated by the President of the Board. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell seconded by Mr. Morvay to approve the appointment of Mrs. Lee as Assistant Board Secretary for the WASD beginning December 6, 2022 through the next School Board Reorganization Meeting on December 5, 2022. Motion approved by a voice vote with no opposition. Motion carried.

**Assistant Board Secretary**

Motion by Mrs. Farrell, seconded by Mrs. Lee to appoint the following Erie County Tax Claim Commission delegates for the district:

**Erie County Tax Claim Commission Delegates**

- Primary voting delegate: Vicki Bendig
- First alternate voting delegate: Steve Morvay
- Second alternate voting delegate: Tara Pound

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the appointment of Debra Nuhfer as Board Recording Secretary for the WASD beginning December 6, 2021 through the next School Board Reorganization Meeting on December 5, 2022. Motion approved by a voice with no opposition. Motion carried.

**Recording Secretary**

Motion by Mrs. Pound, seconded by Mrs. Farrell to approve the agenda. Motion approved by a voice vote with no opposition. Motion carried.

**Approve Agenda**

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the meeting minutes of the November 15, 2021 Regular Board Meeting. Motion approved by a voice vote with no opposition. Motion carried.

**Minutes**

Mr. Berlin shared that Covid cases at the district have been on the low side since our return from being virtual. He believes the small break helped. He stated he

**Superintendent's Report**

sympathizes with parents and keeping kids in school is the goal, but the elementary center was at the threshold of closure due to the percentages and the bus routing changes adding 5<sup>th</sup> & 6<sup>th</sup> grade to the elementary run has helped although it has made for longer rides than normal for students. The mask mandate has reached the State Supreme Court and looks for the mandate in Erie County to remain until the January 17, 2022. Quarantine guidelines continue to stay in effect. He also shared that the Covid Clinics the district hosted were well attended. A large number of those being vaccinated were ages 5-11.

Motion by Mrs. Farrell, seconded by Mrs. Burlingham to approve the reports, payments, and invoices as presented.

Treasurer's Report

[General Fund](#): \$12,243,948.58

[Capital Projects](#): \$34.01

[Cafeteria](#): \$409,243.55

Bills

[Exhibit A1](#) Checks Already Written: \$438,646.56

[Exhibit A3](#) General Fund Bills: \$97,076.38

[Exhibit B1](#) Cafeteria Checks Already Written: \$262.51

[Exhibit B3](#) Cafeteria Bills: \$5,191.00

[Exhibit C3](#) Capital Project Fund Bills: \$9,090.00

[Exhibit D](#) SHS Activity Fund Report: \$76,667.80

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Burlingham to adopt the Resolution to Amend Action approved on June 21, 2021 as outlined in [Exhibit E](#). In a recorded roll-call vote, Mrs. Farrell, Mrs. Hetherington, Mrs. Lee, Mr. Matson, Mrs. Pound, Mrs. Burlingham, and Mr. Bloeser voted to adopt the resolution. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Lee to approve the following:

- The following appointments:
  - Amanda Kanonczyk as a long-term substitute for the elementary center anticipated December 13, 2021 through May 13, 2022.
  - Evette Parra as a Custodian Level II, Class B, 7 hours/day, 210 days/year retro to December 1, 2021.
  - Ralph Burlingham as Custodian, Level I, Class A, 8 hours/day, 260 days/year retro to December 1, 2021.
- Susan Huff to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$980.14. Funding from Non-Instructional Staff Development and Travel.
- The following leave requests:
  - A leave of absence utilizing Family Medical Leave of Absence and paid time off for Meagan Murphy anticipated January 17 – May 13, 2022.
  - An FMLA-Like Leave for Hallie Runser beginning December 14, 2021.

**Business  
Administrator's  
Report**

**Resolution to  
Amend Action**

**Personnel  
Appointments**

**Conference  
Request**

**Leave Requests**

- Accept the following resignations
  - Christine Fry, Cafeteria Aide effective November 23, 2021.
  - Reghan McChesney, Support Aide effective December 1, 2021.
  - Kathi Polaski, Support Aide effective November 30, 2021.
  - Jeannine Miller, Cook effective January 7, 2022.
- The revised Student Assistance Program Liaison/Mental Health Preventionist Job Description as outlined in [Exhibit F.](#)

**Resignations**

Motion approved by a voice vote with no opposition. Motion carried.

**Job Description**

Motion by Mrs. Farrell, seconded by Mr. Morvay to approve the second reading of Policy 707 Use of School Facilities as outlined in [Exhibit G.](#) Motion approved by a voice vote with no opposition. Motion approved by a voice vote with no opposition.

**Second Reading Policy**

Motion by Mrs. Lee, seconded by Mrs. Burlingham to approve the adjusted bussing schedules for grades K-6 effective December 1, 2021 as follows:

**Adjusted Bussing Schedule**

**WAEC**

- Arrival bus unloading time: 8:50 AM
- Dismissal bus loading time: 3:45 pm

**WAMS**

- Arrival bus unloading time: 8:45 AM
- Dismissal bus loading time: 3:35 PM

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Lee, seconded by Mr. Matson to approve transportation requests and ratification of field trips since last meeting as outlined in [Exhibit H.](#) Motion approved by a voice vote with no opposition. Motion carried.

**Field Trip Requests**

Motion by Mr. Matson, seconded by Mrs. Farrell to approve Kayla Gabbard, Shaun Kinney, and Heather O'Connor as additions to the WASD Volunteer list. Motion approved by a voice vote with no opposition. Motion carried.

**Volunteer List**

Motion by Mr. Matson, seconded by Mr. Morvay to approve the appointment of Paul Semrau and Derek Peterman as Robotics Advisors for the 2021-2022 school year at Step 2. Motion approved by a voice vote with no opposition. Motion carried.

**Extra-Curricular Appointments**

Motion by Mr. Matson, seconded by Mrs. Lee to approve the appointment of Owen Jefferson as Wrestling Other Assistant for the 2021-2022 school year at Step 1. Motion approved by a voice vote with no opposition. Motion carried.

**Athletic Appointment**

There was some discussion on how we advertise for coaching positions if they are not filled internally.

During Board Correspondence and Dialogue, Mr. Morvay recognized the school play. It was very well done and enjoyed by all who attended. He applauded the

**Board Correspondence and Dialogue**

work of the actors, director, stage crew and all involved in making the presentation a success.

Mr. Bloeser shared that "he has big shoes to fill" and will do his best to provide leadership to the Board as president.

There being no further business, upon motion by Mrs. Farrell, seconded by Mrs. Lee, the meeting was adjourned at 8:02 P.M.

**Adjournment**

Signature on File  
Vicki Bendig  
Board Secretary